

1. ADMINISTRATION:

1.1 PRESENT: Norman Johnston (in the Chair), David McGeorge, Sepa Tala'imanu, Rose Tapuvae Papuni (5.30pm), David Denny, Nasili Vaka'uta, Gillian Laird, Jeff Johansson and Steven Hargreaves.

1.2 CONSTITUTION OF MEETING: Mr Johnston constituted the meeting with prayer.

1.3 APOLOGIES:

Apologies were received from Imraz Sahib and Uinise Smythe, from Rose Tapuvae Papuni for lateness and from Nasili Vaka'uta who will leave the meeting early.

1.4 IN-ATTENDANCE: Barbara Ngataki, the Minutes Secretary

1.5 ACKNOWLEDGMENTS

- Mr Piripi Rakena: Mr Johnston acknowledged the passing of Mr Piripi Rakena. Mr Rakena's father, Rev Rau Rakena was a member of the Trust Board and past student. Rev Rua Rakena's father, Piripi Rakena was an old student as well. The Rakena family have had a longstanding association with Wesley College.
- 2015-2016 Student Representative – Mr Akapei Tau'fo'ou: the Board acknowledged Mr Tau'fo'ou for his service to the Board as the 2015-2016 Student Representative.
- Mr Sue Asomua (Yr13) and Mr Tupou Vaa'I (Y12): The Principal advised that both students have been selected for the NZ Secondary Schools Rugby squad.
- Mr Wetere Pompey (Yr 13): the Principal advised that Wetere has been selected for the NZ Secondary Schools Rugby League squad.

1.6 CHAIRPERSONS COMMENT

Trustee Training: the Chairperson encouraged Board members to take the opportunity of attending any of the trustee trainings that have been emailed to members.

Mr McGeorge advised that he had attended a training session in Auckland with NZSTA where he was not impressed with the presentation which focussed on the Treaty of Waitangi. Mr McGeorge advised that those present became very agitated. Mr McGeorge enquired if it was appropriate to feedback to NZSTA.

It was **AGREED** that Mr McGeorge should give feedback to NZSTA if he felt it was appropriate.

Ground Breaking: the Chairperson reminded Board members of the ground breaking 1 October. There will be a dawn service at 6:45am followed by a later service at 9am.

Mr Johansson enquired as to the relocation of staff from the houses that are being demolished and how it was being handled.

The Principal advised that most staff will be relocated on site and is based on length of tenancy and availability of houses. There is one staff member who has not been placed. House 5 will be relocated to a site next to the Farm Manger's residence.

Mr Sanson: the Chairperson encouraged members of the Board to attend the farewell of Mr Sanson. Mr Sanson has served Wesley College faithfully for 37 years.

2. STRATEGIC DECISIONS/DISCUSSIONS

2.1 2017 Charter - **No items for this meeting**

2.2 2017 Annual Plan - **No items for this meeting**

2.3 2016-2018 Strategic Plan - **No items for this meeting**

3. MONITORING

- **Principal's Comment**

Open Days were held on Wednesday, 7 and Sunday, 10 September. Both were attended by approximately 25 people the students and families were welcomed in the whare, guided around the school and given lunch in the dining room. It appeared to be very well received by the visitors.

There have been several notable sporting results this term. The 1st XIII Rugby League Team played the Grand Final of the Auckland Secondary School competition at Mount Smart Stadium on Wednesday August 10th It was a great game; unfortunately, the final score was 10— 23 to Saint Pauls. This is still a remarkable achievement for our first year in the competition.

Our junior girl's netball team won their grade in the Franklin competition. In the Franklin basketball competition we had more success with the open girls and the junior boys teams both taking out their competitions.

The 2nd XV won the local Counties Manukau rugby competition. The girl's rugby team won their grade in the Counties Manukau competition.

Three individuals have excelled in their respective sports. Sue Asomua and Tupou Vaa'i have been selected in the NZ schools rugby squad. Wetere Pompey has been selected in the NZ schools rugby league squad. Surely no other school in New Zealand has this success rate.

The U15 rugby team played in the national tournament at Massey High School - losing just one game - to Hamilton Boys High. They had wins over Wellington College (twice), Mount Albert Grammar and Massey High and a draw with Tauranga Boys.

3.1 NAG 1: Student learning, engagement, process and achievement

- **2016 September Credit Comparisons:**

The Principal reported on the attached comparison of credits attained by senior students this year-to-date compared with last year. Results are tracking well at all levels. Of particular note is the fact that 18 students have achieved NCEA at their respective levels whereas at this time last year we had none.

- **Community of Learning (COL)**

The Principal advised that Wesley College has officially been added to the COL by the Minister. Across COL jobs are now being appointed. The Principal advised that 1 staff member has applied and is likely to be appointed.

Following Mrs Smythe's question at the last meeting of the Board the Principal advised that Year 10 students are receiving some credit standards in English, Mathematics, Te Reo and Art. PE is considering what may be possible.

- **Peer Support (TOK02)**

Mr David Faitala, Year 9 Dean, continues to run a peer support programme for year 9 students that utilises a group of year 12 leaders. The programme is aimed at developing leaders amongst our year 12's through them guiding the juniors through activities and games related to life at school, forming friendships and making good decisions.

Mr Faitala is considering an internal overnight camp in term 4 to complete the programme.

- **PB4L (Kairangi)**

The PB4L programme continues to evolve with school values and expected behaviours now written and a plan to conduct a school-wide staff training afternoon on 23 September.

The Principal advised that during term 3 Māori and Tongan Language weeks were held. Chapel assemblies included activities/songs based on the respective cultures reflecting its importance within the College community. Miss Manoa, Mr Pole and Mr Hapi all fully supported the programmes.

- **September 1 MOE Return and Wesley Roll Summary – Receive /Approve**

It was **AGREED** to approve the MOE S1 September 1 Return/Roll Return Summary.

**DENNY / LAIRD
AGREED**

3.2 NAG 2: Self-Review

- **Teaching as an Inquiry**

The review of completed achievement standards by HOD's continues.

Classroom observations of teachers by their line managers for appraisal, professional development and inquiry purposes are in progress.

3.3 NAG 3: Personnel

- **School Guidance Counsellor**

Mrs Carol Taylor, Guidance Counsellor, has tendered her resignation as of January 2017. An advertisement has been run to recruit a suitable replacement.

Advertisements are currently being run in the Gazette for a Head of Science and a LTR for Biology.

Mr Sam Siliyasau has been granted study leave to complete his MBA. This requires us to find a Biology teacher for 2017.

The Principal advised that applications are currently being received.

Mr Johansson enquired if the Principal would consider applications from Teach First.

The Principal advised that he would. Teach First runs a compact programme from Oct-Jan at Auckland University followed by a brief teaching practice placement before being placed in a school. Generally the participants are enthusiastic and bring a range of skills to the classroom.

- **Other matters - *In committee.***

3.4 NAG 4: Property and Infrastructure

- **School Planning/Design Board Feedback - School Size?**

The rate of growth desired by the school as we move toward the opening of the new campus also needs to be considered. Constraints with classroom and boarding capacity as well as financial assistance grants will limit roll growth over the next five years. We need to be prepared, therefore, to open a new school that is well below its intended maximum roll.

Roll growth 2017 to 2021

Constraints	Limit	Notes
• classroom space	• 400	• refurbishment needed of rooms 1 to 4
• boarding - boys	• 220	• refurbishment of Denton - additional 30 places
• boarding - girls	• 40	• prefab blocks or use of Denton or Pakeke?
• grant - per boarder	• \$3,500	
• TB capital funding	• ?	• sunk costs of investment in old campus
• 50% girls	• 300	• 50% of roll to be girls in new school
• Day student ratio	• 100	• maximum of 100 day students

Growth catalysts;

Ability to increase boarding grants - from 2018 onwards

Construction of new school - from 2021 onwards

"Good news"
Recruitment programme

	2016	2017	2018	2019	2020	2021	2022	2023
Roll								
Boys	250	250	260	270	280	290	300	300
Girls	60	70	80	90	100	110	130	160
Total	310	320	340	360	380	400	430	460
Boarding								
Boys	180	180	188	198	208	218	250	270
Girls	38	46	54	64	74	84	105	120
Total	218	226	242	262	282	302	355	390
Day								
Boys	70	70	72	72	72	72	50	30
Girls	22	24	26	26	26	26	25	40
Total	92	94	98	98	98	98	75	70

Following full discussion relating to curriculum, roll numbers, gender and boarding status it was **AGREED** to recommend to the Trust Board that the optimum roll number for the new site would be between 600 – 700 students, 450 students boarding with a view to increase the female roll to 300 students. It was also **AGREED** to recommend that the new school open with spare capacity for approximately 200 students.

**MCGEORGE/TALA'IMANU SH
AGREED**

It was also acknowledged that the current site, in the interim, would need some development to be able to house the student roll being taken to capacity. The Principal also advised that in lifting the roll on the current site it would give some flexibility with subject options and teacher recruitment.

The Principal is also aware that in lifting the roll of the current site it would still mean the new school would be 1/3 empty on transfer.

Mr Johansson advised that the international market may also have to be considered as an option.

The Principal advised that the architects are Stevenson Turner. The Principal will table proposed draft plans/diagrams at the October meeting of the Board.

SH

Mr Vaka'uta left the meeting at 6pm

MEETING ADJOURNED FOR DINNER 6pm

MEETING RECOMMENCED AT 6.25pm

- **Hostel Council Minutes**

The Hostel Council has not met since the last meeting of the Board.

- **Finance Report – P&F Sub-Committee**

Mr Johnston tabled a draft set of accounts. A final set to be provided to Board members by email.

- **Charity Applications – Reaffirm**

It was **AGREED** to reaffirm the email decision of the Board to approve the following funding applications.

**JOHANSSON/LAIRD
AGREED**

TO	Amount	For
Grassroots Trust	\$4800.10	School Blazers
Whitehouse Tavern Trust	\$4800.10	School Blazers
Pelorus Trust	\$4800.10	School Blazers
Pelorus Trust	\$2965.80	4 Shelter Dugouts
Trillian Trust	\$3888.00	30 Side line Jackets
Southern Trust	\$4471.20	30 Side line Jackets
Pegasus Sports Foundation	\$4471.20	30 Side line Jackets

3.5 NAG 5: Health and Safety

- **OSH Committee Minutes 17 August 2016**

It was **AGREED** to receive the minutes of the OSH Committee dated 17 August 2016.

3.6 NAG 6: Administration and Compliance

NZQA staff made a visit to the school on August 10 as part of their review of our assessment and moderation procedures. The initial feedback is very encouraging. A draft report will be available in the next fortnight.

- **Community / Māori Consultation Scheduled for Term 4**

Mrs Ngataki advised that the meeting has been advertised in the Principal's Newsletter for Sunday, 9 October 2016 at 4pm.

Ms Laird requested that the meeting is also advertised on the College website.

BN

- **Compliance Sub-Committee**

Ms Tala'imanu advised there were no items for this meeting of the Board.

- **Amenities Account**

Mr Johnston advised that the Amenities Account usually has two Trustees; with the retirement of a previous Board member the account required a replacement Trustee. The Amenities account is used to the benefit of the students at the Principal's discretion.

It was **AGREED** that the Board recommend to the Trust Board that Ms Laird be appointed the replacement Trustee for the Amenities Account.

**JOHNSTON/JOHANSSON SH
AGREED**

- **Student Trustee Election Update – Miss Bella Brewster, Year 12 duly elected**

Mrs Ngataki advised that Miss Brewster was the only nomination received and was therefore duly elected to the Board of the Trustees,

- **Combined Board Meeting Confirmed - November 17, 4pm / Board Photo / Christmas Dinner**

Mrs Ngataki advised that the November Board meeting/photo and combined boards Christmas dinner was confirmed.

4. ADMINISTRATION

4.1 Confirmation of Minutes, 28/07/2016 - Approve

It was **AGREED** to confirm the minutes of the meeting held 28 July 2016, as a correct record.

**DENNY/LAIRD
AGREED**

4.2 CORRESPONDENCE – *Receive / Approve*

DATE	OUTWARD	REGARDING
16.08	Rev David Bush, Secretary PAC Distribution	Acknowledgement

DATE	INWARD	REGARDING	SUGGESTED ACTION
July 2016	STAnews	Issue 264	Information
01.08	Aqualab	Drinking Water Results	Information
08.08	Rev David Bush, Secretary PAC Distribution	Funding Application Approved Allocation \$8,000.00	Information
29.08	Aqualab	Drinking Water Results	Information
01.09	Mrs Carol Taylor	Resignation	Receive/Approve

Matters Arising:

It was **AGREED** to approve the outward Inward and receive the inward correspondence.

**HARGREAVES/DENNY
AGREED**

5. Identify agenda items for next meeting

- New School draft site plan/diagrams

IN-COMMITTEE

It was **AGREED** at 7.04pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

**JOHNSTON/JOHANSSON
AGREED**

It was **AGREED** that the Board of Trustees return to open meeting at 7.25pm after discussing student discipline and staff matters.

**MCGEORGE / LAIRD
AGREED**

• Sports Fee

The Principal advised that he would like to introduce a sports fee at the beginning of Term 1, 2017. The fee will help to cover costs being met by the Board for transport and other fees being charged for registrations etc. The fee would be a nominal fee of \$20 annually, per participant. Any families struggling to make the payment can make arrangements with the Principal.

It was **AGREED** that a sports fee be introduced at the beginning of 2017.

**DENNY/MCGEORGE
AGREED**

• Assistant Principal 2017

It was **AGREED** to record in the Open Section of the Board minutes that the Board has agreed to the establishment of the Assistant Principal's position and, that the Principal advertise a regraded position to staff and in the Gazette to commence in January 2017.

**JOHNSTON/MCGEORGE
AGREED**

CLOSURE:

The meeting closed at 7.25pm with members sharing the Grace with each other.

Signed as a correct record this 20th day of October 2016

Norman Johnston
CHAIRPERSON