

1.0 ADMINISTRATION

1.1 PRESENT: Norman Johnston (in the Chair), David McGeorge, Jeff Johansson (5.49pm), Gillian Laird, Sepa Tala'imanu, Rhys Gabriel, Nasili Vaka'uta, Rose Tapuvae Papuni and Brian Evans

1.2 CONSTITUTION OF MEETING: Mr Johnston constituted the meeting with prayer.

1.3 APOLOGIES: Jeff Johansson for lateness

1.4 IN-ATTENDANCE: Mr Gavin Sheppard, HOD Hard Materials and Ms Anne-Marie Lalakai, HOD Music and Barbara Ngataki, Minutes Secretary

WELCOME

Mr Johnston welcomed Mr Sheppard and Ms Lalakai to the meeting.

Ms Anne-Marie Lalakai – HOD Music

Recap results of 2018

Internally music assessments have improved immensely and Wellington NZQA having a 100% agreement with our marking and moderation.

- Year 11 100% completing the course with 14+ credits attempted and passed.
- Year 12 86% students completing the course with 14+ credits attempted and passed.
- Year 13 71% of students completing the course with 14+ credits attempted and passed.
- Students seeing Music as a contributor to their NCEA UE credit totals.
- Year 12 First student “Gabrielle Togatama” to gain endorsement in the history of Wesley College
- Students performing

Moving Forward:

Junior Music

- Develop a well-resourced department so students are able to develop their skills.
- Retaining students at level 1.

Senior Music

- Ensuring that the cohort continue with the results attained in previous years.
- Year 13s and the standard organization moving the ‘harder’ standards to the beginning of the year.
- Subject endorsement through external exams.

How can this be done?

- Engage in higher level thinking with the students in the classroom.
- Exam prep throughout the year.
- Regular prep given to students to work on outside the class time/tutorial times.
- Expectations that ALL students attempt and submit all standards.

Mr McGeorge enquired if Music meshes with other subjects.

Ms Lalakai advised yes there is integrated learning. Ms Lalakai currently has some Y12 students who are working on a piece to support their Media Studies learning.

Mr Johnston enquired if the targets set are achievable this year. Ms Lalakai advised that it is achievable.

Mr Johnston thanked Ms Lalakai for attending the meeting.

Mr Gavin Sheppard – HOD Hard Materials

Technology Pathway - 2019

- Year 9 Technology (VH) - 1 term, rotation
 - Clock making / pewter jewellery
- Year 10 Technology (GS) - 2 term, option
 - Desk organiser (wood); LED lamp (electronics)
- Year 11 Technology (GS) - all Achievement Standards
 - Research, design process, outcome development (small furniture items)
- Year 11 Construction (GS) - mix Achievement/ Unit Standards
 - Three timber based construction projects (cabinet, tray etc.)
- Year 12/13 Technology (GS) - all Achievement Standards
 - Research, design process, outcome development (folding furniture)

Key points - 2019:

- No WINTEC option - some students attending MIT
- Introduced Year 11 Construction subject, due to high numbers coming through year 10 last year. More of a trades focus, Unit and Achievement Standards
- Year 12/13 Technology- all Achievement Standards, no Unit Standards (UE pathway)
 - First year of 13TECH - several new Technology students
 - Use of 30 design tools to support external achievement standards
 - Portfolio work online with Google Classroom

Goals -2019

- Numeracy/ measurement -develop numeracy skills for the workshop, with the goal of improving the abilities of Technology students with reading and making sense of measurements in the workshop. Try to make more effective links with the work that students are doing in other areas related to measurement.
- Year 11 Technology - improve percentage of students who achieve 14+ credits up to 90% (was 41 % in 2018).
- Senior Technology -lift the quality of results - percentage of Merit/ Excellence grades in all achievement standards to 40%. Credits offered have been reduced to allow more time on each standard. Currently offering:
 - Year 11 Technology - 12 (int) + 6 (ext) credits; Year 11 Construction - 13 + 3/6 credits
 - Year 12/13 Technology-12 + 4 credits
- Maintenance of workshop - benches to be refurbished, repairing wall linings, machines repaired, painting walls.

Mrs Tala'imanu enquired if students take both technology and construction.

Mr Sheppard advised that although he would prefer that a student take another subject, some students are taking both classes. It does give the student some downtime to complete work.

Mr McGeorge enquired if the department has enough resources to operate an effective classroom environment and to meet health and safety requirements.

Mr Sheppard advised that he does submit a request for resources but understands there is a lot of work happening around the school.

Mrs Tala'imanu enquired if the Y11 target is achievable.

Mr Sheppard advised it is achievable.

Mr Johnston enquired how the use of 3D Printers is helping the subject.

Mr Sheppard advised the printer provides the opportunity to view a completed object, however due to the length of time it takes to print it is only good for small parts. There is a Y10 student who is currently using it for this purpose.

Mr Shepard also advised that it is the thinking and designing which runs the software to do the printing that is valuable learning for the student.

Mr Johnston and the Principal acknowledged and thanked Mr Sheppard and Ms Lalakai for attending the meeting.

Mr Sheppard and Ms Lalakai left at 5.18pm.

Student Representative Report:

Request 1: Boys being able to wear stud earrings

The Board discussed the request noting that it is not part of the school uniform.

It was **AGREED** that the request for boys to wear studs during the school day be declined.

Request 2: Female School Tie

The Board discussed the request for female school tie noting the exemplified picture provided.

It was **AGREED** in principle that a female school tie be approved and that a provider and quotes be sourced.

**TALAIMANU/LAIRD
AGREED**

Request 3: Female School Blazer

Miss Gabriel advised that female students are requesting a more fitted blazer made with a lighter fabric.

The Board **AGREED** to defer the decision pending further information relating to the design and fabric choice for the blazer.

Miss Gabriel left the meeting at 5.33pm.

ACKNOWLEDGEMENTS

- The Board acknowledged the passing of Rev Rua Rakena, former Wesley College Trust Board member, past Methodist Church President, Wesley Fellow and old student of Wesley College.
- The Board acknowledged the passing of Rev Asofiafia (Aso) Tauamiti Samoa Saleupolu, past Methodist Church President.
- The Board acknowledged the passing of Pat Teague, past Vice President and Methodist Women's Fellowship member

CHAIRPERSONS COMMENT

Wesley College / Trinity College

Mr. Johnston advised that he, the Chairman of the Trust Board, the General Secretary and Ms. Gillian Laird had attended a meeting with Rev. Dr. Nasili Vaka'uta, Vice President Nicola Grundy, Ex President Tovia Aumua and Rev. Dr. Arapera (Bella) Ngaha to discuss the possibility of bringing both Colleges closer together, to work collaboratively and actively. Due to the possibility of Trinity having to move from its current site, consideration could be given to a relocation to Paerata.

Ms Laird advised that the dialogue was about education as a whole in the Church and a collaboration of secondary and tertiary studies being housed on the same site.

Dr Vaka'uta felt that it makes good sense to have both sectors on the same site where they could support one another and share resources. It is building and strengthening the Church.

Ms Laird advised that a steering committee is being established.

Principal's Appraisal

Mr Johnston tabled a copy of the Principal's Appraisal for Board members.

Mr Johnston advised that the appraisal was completed by an external consultant.

Mr Johnston congratulated and acknowledged the work of the Principal noting that the Appraisal was outstanding.

The Board acknowledged and the thanked the Principal for his work and commitment to Wesley College.

2.0 STRATEGIC DECISIONS/DISCUSSIONS

2.1 Board Secretary

It was **AGREED** to defer the appointment of the Board Secretary to the June meeting of the Board.

3.0 MONITORING

3.1 NAG 1: Student Learning, engagement, process and achievement

- **Receive the Principal's Report**

General Comment

The Principal advised that term two has begun well with the focus for students being clearly on academic attainment and the completion of assessments. The winter sports season is well underway with teams entered in Rugby, Basketball, Netball and Soccer competitions.

NAG 1: Student learning, engagement, progress and achievement

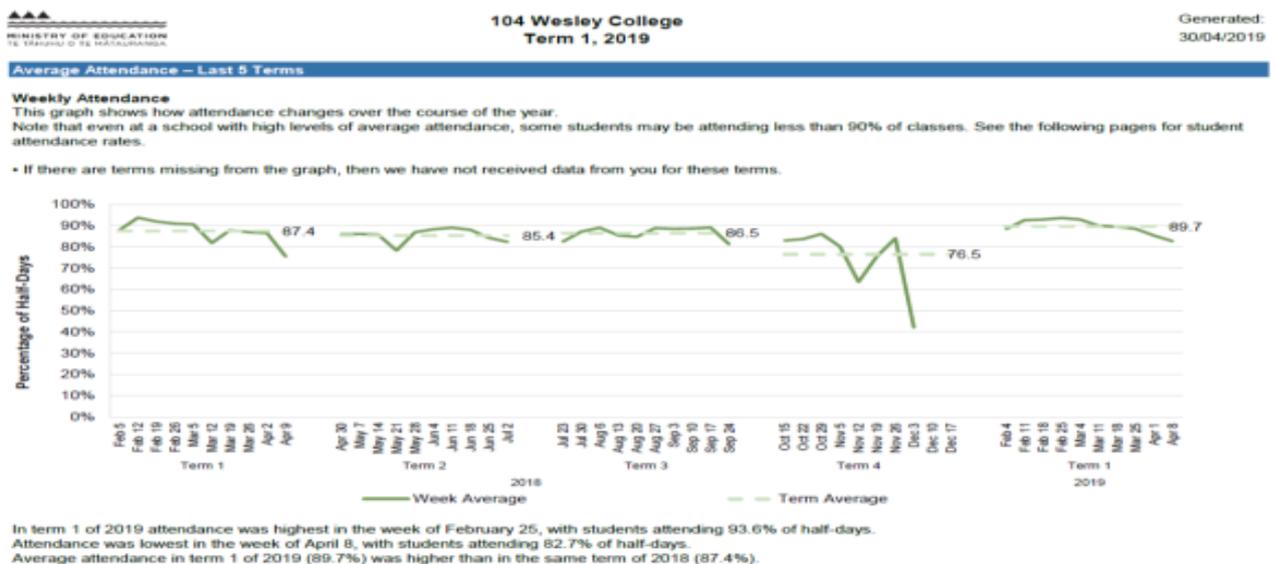
School Roll

2019	Full Roll		Day		Boarding	
	Male	Female	Male	Female	Male	Female
Year 9	64	22	26	11	38	11
Year 10	53	24	21	8	32	16
Year 11	62	11	15	4	47	7
Year 12	43	15	10	8	33	7
Year 13	51	11	12	4	39	7
Sub Total	273	83	84	35	189	48
Total	356		119		237	

International 5
Domestic 351

Attendance

The Principal reported on the MOE attendance statistics.



Stand downs and Suspensions

The Principal reported on the stand-down and suspension data since the beginning of the year.

9	Cooks Is Maori	B	SD	2
9	Tongan	B	SD	2
12	Tongan	B	SD	5
11	Tongan	B	SP	Excluded
11	Tongan	B	SP	Excluded
11	Maori	B	SP	Excluded
11	Samoan	B	SP	Excluded
10	Maori	D	SD	2

Accelerating Learning in Mathematics

Many Year 9 students that are currently working at Level 2A or below in Mathematics. There are 32 of them in total. Thanks to our RTLB department, we have managed to get funding for an outside person to come in for the next 10 weeks and work with these students in their allocated groups.

Accelerating Learning in Mathematics (ALiM) is a short intervention for year 1-10 students who have had at least 40 weeks of schooling and not meeting expectations mathematics.

This intervention is a supplementary support to lift student achievement. It is in addition to, and connected to, students' classroom programmes.

How does the intervention work?	<ul style="list-style-type: none"> ➤ Accelerating Learning in Mathematics (ALiM) uses the expertise within the school to undertake a short-term intervention to accelerate the progress of students not meeting expectations in mathematics. The intervention is in addition to effective classroom teaching. ➤ Teachers are supported to inquire into their practice and share their learning. Teachers will complete cycles of inquiry focused on accelerating targeted students. Schools and kahui ako can decide the timing and duration of the cycles and which students can be included in each cycle. ➤ All PFS instruction is provided within the students' regular learning setting. They may or may not be in the same teaching group but their teacher adapts their teaching in response to individual needs of the focus students in order to accelerate their progress.
How are schools supported?	<ul style="list-style-type: none"> ➤ Ministry funding will provide some release time (level of funding not yet confirmed) to support the intervention. ➤ Mentor support for leadership and teachers. ➤ Mentors will organise local meetings to discuss and share professional practice as needed.
What are the expected outcomes?	<ul style="list-style-type: none"> ➤ Acceleration for small groups of learners who are achieving below or well below expectations. ➤ Growth in professional knowledge and capability in using accelerative strategies with students. ➤ Mentoring of teachers will grow leadership capability to lead sustained change in student achievement. ➤ Evidence of teachers strengthening their use of inquiry, particularly between cycles to analyse the effect of their teaching, identifying and using adapted strategies for the next teaching cycle. ➤ Evidence of teachers working in partnership with parents, families and whānau to support and sustain accelerative achievement gains.

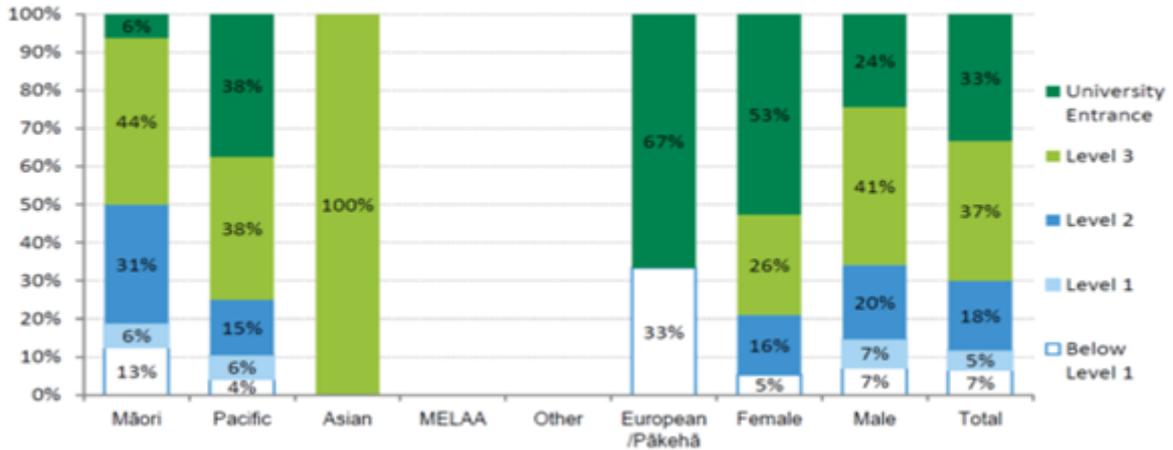
3.2 NAG 2: Self-Review – Refer Principal's Report

The Principal reported on the MOE Academic results summary.

Wesley College Academic results summary 2014 – 2018
(All students - Roll based %)

NCEA	L1	L2	L3	UE
2018	86	93	85	42
(National average) (Decile 1 – 3 average)	(72) (58)	(77) (69)	(66) (57)	(49) (28)
2017	88	90	89	16
2016	79	89	72	30
2015	69	63	31	13
2014	59	50	35	10

Provisional: School leavers by Highest Attainment 2018 at Wesley College



NCEA Final Results – some highlights/work on’s

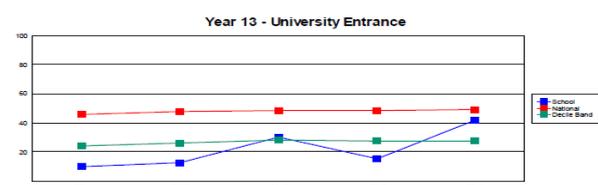
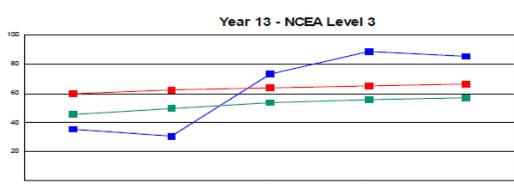
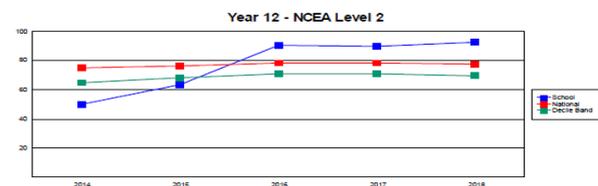
- L1 – 14% above National Average
- L2 – 16% above National Average
- L3 – 19% above National Average
- All students who remained at school in Year 13 passed L3
- UE - 42%, 7% behind National Average (14% above National Average for Decile 1 – 3 schools)
- Female students 8% over National Average UE for girls
- Male students 12% behind National Average for boys
- L1 Maori Students 35% above National Average for Maori
- L3 Pasifika students 29% above National Average for PI
- UE Pasifika students 16% above National Average for PI
- UE Maori well under National Average
- 88% of all Wesley School leavers are leaving school with a L2 qualification or higher
- 93% leave with L1 or higher
- 7% leave with no qualification (NCEA/UE) – too high
- 13% Maori leave with no qualification (NCEA/UE) – too high

Achievement in NCEA and UE: Wesley College

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PR2 - Enrolment Based Cumulative Overall Results

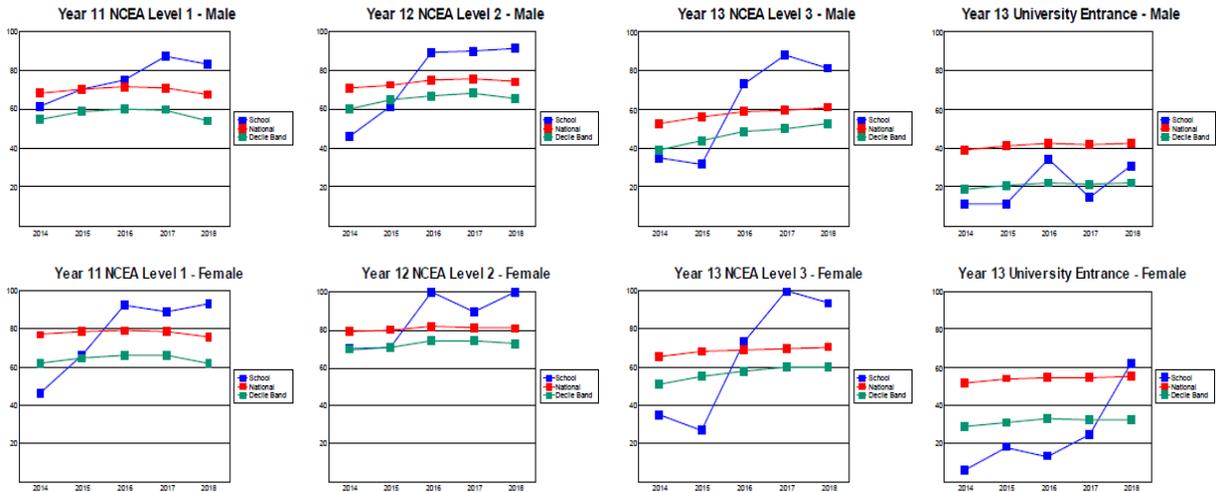
Academic Year	Wesley College				National				Decile 1-3			
	Year 11 NCEA L1	Year 12 NCEA L2	Year 13 NCEA L3	Year 13 UE	Year 11 NCEA L1	Year 12 NCEA L2	Year 13 NCEA L3	Year 13 UE	Year 11 NCEA L1	Year 12 NCEA L2	Year 13 NCEA L3	Year 13 UE
2014	59.0	50.0	35.2	9.9	72.4	75.0	59.5	45.7	58.2	65.0	45.4	24.0
2015	70.0	63.4	30.9	12.7	74.5	76.3	62.5	48.0	61.6	67.9	49.8	26.3
2016	79.0	90.4	72.9	30.0	75.2	78.4	64.0	48.7	63.3	70.8	53.7	28.1
2017	87.5	89.8	88.9	15.6	74.9	78.3	65.0	48.5	63.2	71.1	55.4	27.3
2018	85.7	92.5	85.4	41.7	71.8	77.4	66.2	49.1	58.1	69.3	56.8	27.8



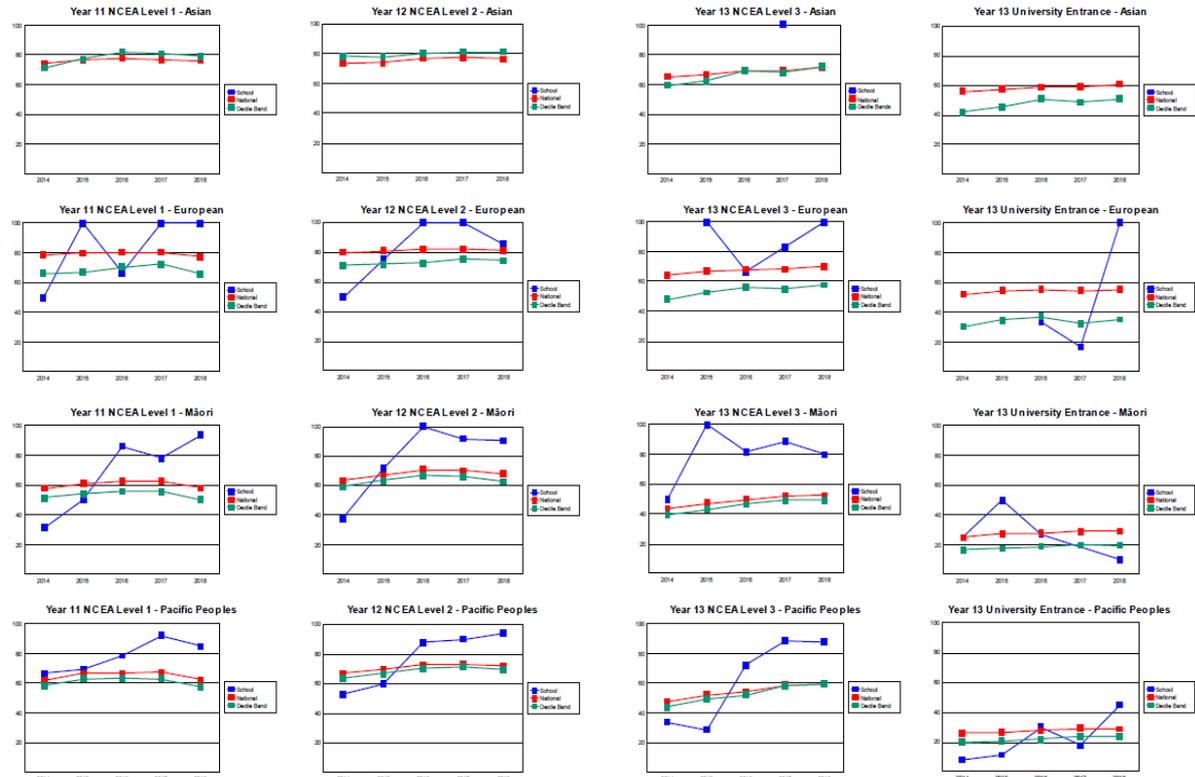
Achievement in NCEA and UE: Wesley College
PR2 - Enrolment Based Cumulative Results by Gender

Generated 17-Apr-2019

Academic Year	Wesley College				National				Decile 1-3			
	Year 11 NCEA L1	Year 12 NCEA L2	Year 13 NCEA L3	Year 13 UE	Year 11 NCEA L1	Year 12 NCEA L2	Year 13 NCEA L3	Year 13 UE	Year 11 NCEA L1	Year 12 NCEA L2	Year 13 NCEA L3	Year 13 UE
Male												
2014	61.5	46.0	35.2	11.1	68.0	70.9	52.8	38.9	54.5	60.4	39.1	18.5
2015	70.4	61.5	31.8	11.4	70.2	72.6	56.2	41.3	58.6	64.8	43.8	20.9
2016	75.0	88.9	72.7	34.5	71.5	75.1	58.6	42.2	59.9	67.2	48.3	22.2
2017	87.3	90.0	87.8	14.6	70.8	75.4	59.6	41.8	59.8	68.1	49.8	21.5
2018	83.3	91.2	81.3	31.3	67.6	74.0	61.2	42.7	53.9	65.6	52.9	22.2
Female												
2014	46.2	70.0	35.3	5.9	77.1	79.2	65.9	52.1	62.2	69.7	51.2	29.1
2015	66.7	70.6	27.3	18.2	78.9	80.1	68.3	54.3	64.7	71.0	55.2	31.1
2016	92.9	100.0	73.3	13.3	79.2	81.8	69.1	54.8	66.7	74.5	58.4	33.2
2017	88.9	89.5	100.0	25.0	79.0	81.2	69.9	54.7	66.6	74.0	60.4	32.5
2018	93.3	100.0	93.8	62.5	76.2	80.8	70.9	55.1	62.4	72.8	60.2	32.5



PR2 CHARTS - Enrolment Based Cumulative Results by Ethnicity: Wesley College



Ongoing Middle Leadership PLD (led by Nicky Glasgow – MOE)

1. Gather more data around middle leadership practice to acquire greater insight in to the relationship between leadership practice and outcomes for students

The data could be gathered through multiple means and internal external data sets which, will provide the platform for an inquiry culture and evaluative practice to build the capability of middle leaders

The heading listed above would be the framework for the data gathering process. This includes

- Evaluative capability
 - Student Achievement
 - Cultural intelligence
 - Learning pathways
2. Determine through an inquiry in to the data what the collective understanding of educational success and wellbeing is for Wesley students – current and future states
 3. Develop actions of inquiry to test theories of practice located around the umbrella concept of the relationship between leadership and student achievement using the headings above. These should build on existing strengths that were identified in the reports of which there are many

3.3 NAG 3: Personnel

Nothing to report

3.4 NAG 4: Property and Infrastructure

- **Hostel Council** – have not met since the last meeting of the Board
- **Finance Report – P&F Sub-Committee**

Mr McGeorge reported on the tabled Finance report to the month end April 2019.

The April reports recorded a deficit of \$15,707.

Depreciation Rates:

Mr McGeorge requested that the following depreciation rates be approved.

Audio Visual	10 years
Plant and Machinery	10 years
Furniture and equipment	10 years
Information and communication technology	2-5 years
Leased assets	3 years
Motor vehicles	10 years
Textbooks	3 years
Library resources	12.5% diminishing value

It was **AGREED** to approve the 2019 depreciation rates.

**MCGEORGE/JOHANSSON
AGREED**

The 2018 final accounts:

Mr McGeorge advised that the 2018 final accounts deficit is at \$50171, the audit is complete and final accounts will be signed off next week.

2019 Budget:

The final 2019 budget was tabled and reviewed to be recommended to the full board meeting for adoption

It was **AGREED** to adopt the 2019 budget.

**MCGEORGE/LAIRD
AGREED**

Principal's Credit Card:

The Principal recorded his conflict of interest and abstained from discussions.

The Principal's credit card expenditure was checked and approved.

It was **AGREED** to receive the report of Mr McGeorge.

MEETING ADJOURNED FOR DINNER 6.05pm

MEETING RECOMMENCED AT 6.31pm

- **Charity Applications**

It was **AGREED** to reaffirm the following applications.

**MCGEORGE/VAKA'UTA
AGREED**

TO	Amount	For
Grassroots Trust	\$9999.50	VX Athlete Monitoring System

3.5 NAG 5: Health and Safety- Refer Principal's Report

It was **AGREED** to receive the OSH Committee Minutes dated 20 March 2019.

3.6 NAG 6: Administration and Compliance

- **Combined Community / Māori and Pasifika Consultation - Term 2**

The Principal suggested 4 July be considered for the Maori and Pasifika consultation.

It is the last day of term and school will end at 12:30. The Board would be able to consult with families while parents are attending parent interviews and/or picking up their children for the holidays.

It was **AGREED** to tentatively schedule 4 July pending the new Boards confirmation in June.

- **2019 Parent and Staff Representative 2019 Elections Update**

Mrs Ngataki advised that 8 parent representative nominations have been received and 3 staff representative nominations have been received. There will be a voting election.

- **Compliance Sub-Committee**

Policy and Procedure: Deferred to the June meeting of the Board.

NZQA Liaison (MNA) Visit

The Principal advised the our NZQA liaison visited recently to check progress with our moderation processes for NCEA as prescribed by the NZQA. The report indicated no significant issues and the next audit will take place in 3 years.

Other regulatory and compliance issues will be dealt with as a matter of course.

4.0 ADMINISTRATION

4.1 Approve Minutes, 28 March 2019

It was **AGREED** to confirm the minutes of the meeting held 28 March 2019, as a correct record.

MCGEORGE/LAIRD
AGREED

4.3 Correspondence

DATE	OUTWARD	REGARDING
	No correspondence	

DATE	INWARD	REGARDING	SUGGESTED ACTION
Apr 09	STAnews	Issue 291	Information
02.05	Aqualab	Cafeteria Kitchen	Information

TABLED:

- NZSTA Annual Conference: meeting nomination form
- NZQA MNA Report: tabled for information
- NZSTA Annual Report: report on by the Principal

It was **AGREED** to receive the inward correspondence.

EVANS/MCGEORGE
AGREED

6.1 Identify agenda items for next meeting

- Election of Chairperson and appoint Secretary
- Confirmation Sub-committees
- Reaffirm Delegations
- Results of the Elections
- Confirm 4 July for Community Consultation

7.0 IN-COMMITTEE

It was **AGREED** at 6.46pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

JOHNSTON/JOHANSSON
AGREED

It was **AGREED** that the Board of Trustees return to open meeting at 7.22pm after discussing student discipline and staff matters.

VAKA'UTA/TAPAVAE PAPUNI
AGREED

GENERAL BUSINESS

- **175th Update:**

- Mr Johansson advised that advertising via social media is nearly ready and will include a programme.
 - Saturday and Sunday are the formal days with guests arriving to settle in Friday evening.
 - Saturday will commence with a powhiri, followed by sports and a formal dinner in the evening.
 - Sunday will commence with Chapel, followed by quiet time and then an evening event.
- Fundraising and sponsorship is being completed by Rob Gabb.
- Special guest list addresses are a struggle and would appreciate assistance with those from the Church.
 - Ms Laird and Dr Vaka'uta will assist Mr Johansson. **GL/NV**
- One delay has been the website and trying to make the online merchandising from various providers accessible.

Mr Johnston thanked Mr Johansson for the update.

The meeting closed at 7.24pm with members sharing the Grace with each other.

Signed as a correct record this 25 July 2019

Norman Johnston
CHAIRPERSON