

MINUTES OF THE MEETING OF THE WESLEY COLLEGE BOARD OF TRUSTEES held in the meeting room adjoining the Admin Meeting Room on Thursday 28 November 2019 commencing at 4.30pm.

1.0 ADMINISTRATION

1.1 PRESENT: Norman Johnston (in the Chair), Sifa Pole, Jean Paul Eason, David McGeorge, Patisepa Tala'imanu, Viliami Ngaluafe, Nashua Morrison and Brian Evans

1.2 CONSTITUTION OF MEETING: Mr Johnston constituted the meeting with prayer.

1.3 APOLOGIES: Dr Nasili Vaka'uta, Joeli Bogitini, Gillian Laird and Jeff Johansson

1.4 IN-ATTENDANCE: Barbara Ngataki, Board Secretary

WELCOME

Mr Johnston welcomed Viliami Ngaluafe, Student Trustee to the meeting.

Mr Johnston noted the Special Agenda and the need to expedite the meeting as quickly as practical to enable the Board to meet with the Trust Board at 5pm.

MONITORING:

NAG 3: Personnel

- **Resignation Rosalina Autagavaia**

It was **AGREED** to accept with regret the resignation of Rosalina Autagavaia

**POLE/TALA'IMANU
AGREED**

NAG 4: Property and Infrastructure

Mr McGeorge reported on the July reports as presented in the new formatted graph summary.

It was **AGREED** to adopt the formatted graph summary of accounts for future meetings of the Board.

**POLE/MCGEORGE
AGREED**

It was **AGREED** to approve payments totalling \$93, 050.52

**POLE/MCGEORGE
AGREED**

2020 Draft Budget

Mr McGeorge presented the break-even 2020 draft budget.

Following discussions, it was **AGREED** to approve the 2020 draft budget.

**MCGEORGE/POLE
AGREED**

- **Charity Applications:**

It was **AGREED** to approve the following applications on block.

**MCGEORGE/POLE
AGREED**

TO	Amount	For
Grassroots Foundation	\$5987.00	Update gym equipment.
Trillian Trust	\$26, 096.09	Sports uniforms across all codes
Trillian Trust	\$10, 595.00	2020 CNI Transport 1 st XV Away Game

Mrs Ngataki advised that Mrs Raos, who makes the funding applications, has been notified Trillian Trust has approved \$25, 471.00 for sport uniforms across all codes.

NAG 6: Administration and Compliance

Compliance Sub-Committee

- **International Student Disputes Resolution Procedure:**

It was **AGREED** to receive the International Student Disputes resolution procedure. **TALAI'MANU/POLE
AGREED**

- **2019 December Meeting date**

It was **AGREED** to defer the December meeting to February 2020.

- **2020 Meeting Schedule**

It was **AGREED** to approve the 2020 Meeting Schedule with amendments. **POLE/TALA'IMANU
AGREED**

4.0 ADMINISTRATION

4.1 Approve Minutes, 26 September 2019

It was **AGREED** to confirm the minutes of the meeting held 26 September 2019, as a correct record.

**EASON/POLE
AGREED**

4.2 Correspondence

DATE	OUTWARD	REGARDING
27.09	Ministry of Education	Notice advice of 'Opt in' Donations submission
30.09	Mr Colin Telford, Hostel Council Chairperson	Hostel Council Student Voice
13.11	Miss R Autagavaia	Resignation Accepted

DATE	INWARD	REGARDING	SUGGESTED ACTION
Oct 2019	NZSTA	Issue 297	Information
26.09	NZEI	Paid Union Notification	Information
22.10	Ministry of Education	Donations Scheme	Information
25.10	Aqualab	Cafeteria Kitchen	Information
12/11	Miss R Autagavaia	Resignation	Receive/Accept

MATTERS ARISING:

- **Hostel Council Student Voice:** Mrs Ngataki advised that following a response from the Chairperson of Hostel Council, Y12 student Mr Kimiora Folaumoeloa has been appointed as the student voice on Hostel Council. Mrs Ngataki has advised Mrs Bellette to ensure Mr Folaumoeloa is notified of meetings and information.

It was **AGREED** to receive the inward correspondence.

**EVANS/MCGEORGE
AGREED**

6.0 IN-COMMITTEE

It was **AGREED** at 4.45pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

JOHNSTON/NGALUAFAE
AGREED

It was **AGREED** that the Board of Trustees return to open meeting at 5.05pm after discussing student discipline and staff matters.

JOHNSTON/POLE
AGREED

GENERAL BUSINESS

The meeting closed at 5.07pm with members sharing the Grace with each other.

Signed as a correct record this 27 February 2020

Norman Johnston
CHAIRPERSON